

Terms of Reference for SCPOR Saskatchewan Polytechnic Trainee Funding

These terms of reference apply to Saskatchewan Centre for Patient-Oriented Research (SCPOR) Trainees who are faculty members receiving SCPOR funding. It is the responsibility of the SCPOR Trainee to familiarize themselves with the Terms of Reference for complete details regarding qualifications and conditions of SCPOR Trainee Funding. All SCPOR Trainees are required to follow the Terms of Reference. Please note: If a SCPOR Trainee is found not to meet the terms of reference during the award period, SCPOR reserves the right to rescind the award.

Background and Guiding Principles

SCPOR's vision is to work together for a healthier Saskatchewan through patient-oriented research. SCPOR builds on capacity and collaborations to conduct responsive, equitable, innovative, patient-oriented research that continuously improves the care and health of Saskatchewan people. In alignment with the Saskatchewan health system strategic priorities, SCPOR Programs will incorporate the efforts of communities, provincial ministries, the healthcare system, and post-secondary academic organizations to effectively translate evidence-based innovations into practice across Saskatchewan, including rural, remote, and Indigenous communities.

ELIGIBILITY

Research and Work Supported – SCPOR Trainees who are faculty members are required to work on SCPOR-related projects and/or programs. Therefore, research and work supported **must be patient-oriented** and in alignment with the Saskatchewan health system strategic priorities. **A SCPOR Intake Form and project description must be completed and a copy submitted to scpor@usask.ca.**

In Good Standing – SCPOR Trainees who are faculty members must be in good standing, in accordance with the policies and procedures in their respective college or institution.

Commencement of the Award – SCPOR Trainee funding awarded to faculty members will commence on the date outlined by Saskatchewan Polytechnic.

Holders of Major Awards – SCPOR Trainees cannot hold a major award with a value greater than 50% of the SCPOR award. Trainees who are holding major awards such as national grants provided through their home institution or other agencies – public or private (e.g., CIHR, SSHRC, NSERC or equivalent) are not eligible to receive SCPOR funding during the tenure of their major award.

Primary Academic Appointment Post-Program Maintenance – Faculty must be in good standing and have passed their probationary period at Saskatchewan Polytechnic.

CONDITIONS & CONSIDERATIONS

Patient-Oriented Research Training – All SCPOR Trainees who are faculty members are required to complete training in patient-oriented research within six (6) months of the funding start date. Mandatory trainings include the Strategy for Patient Oriented-Research (SPOR) Modules and Building Research Relationships with Indigenous Communities. For more information, please visit SCPOR's website (<https://www.scpor.ca/training-1>) or contact SCPOR's Patient Engagement Component (scpor.pe@saskhealthauthority.ca).

Intellectual Property – SCPOR follows policies and procedures around intellectual property as per the most recent guidelines at the Trainee’s home institution.

Progress Report – SCPOR Trainees are required to meet with the SCPOR Specialist within six (6) months of receiving their traineeship award. An annual progress report must also be submitted to SCPOR on the anniversary of the traineeship start date. Reports can be sent to scpor@usask.ca.

Change in the Project – Any significant change in the project is required to be submitted in writing to SCPOR at scpor@usask.ca and is subject to approval. Feasibility of the change and the level of POR will factor into approval.

In-kind support – SCPOR is unable to provide physical in-kind support such as office space or telephone services.

Completion of the Project – Upon completion of their Traineeship, Trainees are required to submit a final report to SCPOR at scpor@usask.ca.

Note: The names of successful SCPOR Trainees will be posted on the SCPOR website.